



In response to Coronavirus(Covid-19) Pandemic
****PLEASE READ CRITICAL INFORMATION****
FROM KEVCO

www.kevco1.com

On behalf of everyone at **Kevco**, our hearts go out to all those impacted by COVID-19—this includes not only those diagnosed with the virus, but also their friends and family, those whose jobs and schools have been impacted and so many more. Our focus is, as always, on the health and safety of our employees, customers and community.

The situation is changing rapidly, and to do our part in slowing the spread of the virus, we have decided to add further sanitizing procedures to our cleaning services. As this is a time where cleaning services are essential, especially to your interior and exterior properties, we will be adding 4 ounces of commercial grade bleach to our soap and water cleaning solution. This will not only leave your windows clean but also add sanitizing properties that are critical during this time. Our crews will also be wearing hospital-grade gloves while completing any interior window cleaning services.

The **Kevco** staff and crew have been trained on the importance of social distancing and reducing the transmission of communicable disease by taking the following steps as recommended by the CDC (Center for Disease Control and Prevention):

- **Stay home when you are sick.**
- **Wash your hands frequently with warm, soapy water for at least 20 seconds.**
- **Cover your mouth with tissues whenever you sneeze, and discard used tissues in the trash.**
- **Avoid people who are sick with respiratory symptoms.**
- **Clean frequently touched surfaces.**

We realize the impact that the COVID-19 virus is having on property managers and some are enduring building closures. We want to take care of our valued property managers and assist, as best we can, by providing them with the best cleaning and sanitizing services to help them through this challenging time.

There is no question this is a time of great uncertainty. While we don't know exactly what the future may hold, we feel confident that by sticking together and supporting each other, we'll emerge from this stronger than before.

Thank you for your loyalty,

Kenny Cohn
President
Kevco Buildings Services, Inc.

